

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: April 16, 2018

Time: 2:06 p.m. – 3:40 p.m.

Location: Cheng Library, Paterson Room

Members Present: D. Feola, N. Gramiccioni, M. Hinkle, (Co-Chair), K. Louie, P. W. Ma and N. Rodriguez, S. Sabatino (Co-Chair).

Via E-mail: R. Kashyap

Guest: Prof. Michael Thompson, Department of Political Science

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 2:06 p.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted.	Motion to approve the agenda: M. Hinkle and P. W. Ma (seconded).
Review of the minutes	The minutes of the March 20, 2018 meeting were reviewed. R. Kashyap asked that the minutes be corrected to record his vote not in favor of the Master's in Sport Administration.	Motion to approve the minutes: M. Hinkle and P. W. Ma (seconded). Minutes were approved with changes.
New Business: Program change: Master's in Public Policy Guest: Michael Thompson, Department of Political Science	M. Thompson presented the rationale for the program change and responded to questions of the members. The rationale for the change is to streamline the core requirements thereby reducing the total number of credits required to complete the Master's degree. <ul style="list-style-type: none"> ▪ The program has not been updated in many years. ▪ The program will be renamed a Master's in Public Policy (removing "International Affairs" in the current program). 	Motion to defer approval the program. It will be resubmitted as a new program with supplemental materials from Assoc. Provost, J. Lincoln. K. Louie and M. Hinkle (seconded).

	<ul style="list-style-type: none"> ▪ In general, the members supported the need to revise the program and to make it more attractive to incoming students and to focus on public policy. ▪ The department wanted to update the curriculum and streamline the courses offered. ▪ The new course descriptions for the required courses have been uploaded. ▪ Total credits for the new Master’s will be 30 (instead of the current 36). ▪ Total credits for the required core courses will be reduced to nine credits, and the required capstone courses total six credits. Students will be able to select 15 credits of electives to total the 30 credits required for the degree completion. ▪ No specific tracts will be designated for the elective courses. ▪ For students currently enrolled, they would be able to substitute a new course for a similar elective course that would have been offered under the retired program. This is expected to be a smooth transition as the current enrollment is approximately 14-15 students. ▪ D. Feola reported that according to J. Lincoln, for programs with changes of degree title and more than 25% course content, the program change must be submitted to the State of NJ. <p>Recommendations:</p> <ul style="list-style-type: none"> ▪ Complete the Program Change/New Program Form for a New Program. ▪ Resubmit the program as a new program. ▪ Use much of the existing material. ▪ Include the course descriptions for the new required courses. ▪ Supplement the new program proposal with additional material from J. Lincoln. 	<p>The program change was unanimously deferred.</p>
<p>New Business: Program Change: Master’s in Education in Curriculum</p>	<p>K. Louie and D. Feola presented the rationale for the program change and responded to questions of the members.</p>	<p>Motion to approve the program pending the addition of the budget page:</p>

<p>and Learning – adding a concentration in School Nursing</p>	<p>This program change is designed to offer students a Master’s in Education with a concentration in School Nursing.</p> <ul style="list-style-type: none"> ▪ This new concentration was developed as an interdisciplinary program. ▪ A 24-credit certification program for school nurses (the School Nurse Certificate Program) already exists in the Graduate Nursing Dept. ▪ This Master’s program would add three courses (nine credits) from the Dept. of Curriculum and Instruction to equal a 33-credit M.Ed. degree. ▪ The three additional courses consist of one course in curriculum design and two courses in educational research. ▪ Many students (77% in the feasibility study) have expressed interest in taking additional courses to complete a Master’s degree. ▪ Approximately 40 students are currently enrolled in the Certificate program. Enrollment is expected to increase for the M. Ed. 	<p>S. Sabatino and M. Hinkle (seconded).</p> <p>The program was approved unanimously.</p> <p>S. Sabatino will inform the Executive Board of the Faculty Senate that this program has been approved with the addition on the budget page.</p> <p>It can be added to the agenda of the faculty Senate.</p>
<p>Announcement</p>	<p>The Chair announced that three program changes were approved by the Faculty Senate on March 27 and April 10, 2018.</p> <ul style="list-style-type: none"> ▪ MBA concentration in Music and Entertainment Management. ▪ Early Childhood Concentration of the M.Ed. in Curriculum & Learning. ▪ M.Ed. in Special Education, Teachers of Students with Disabilities Concentration. ▪ Certificate Program in Middle School Mathematics. 	
<p>Announcement</p>	<p>The Faculty Senate Appreciation Luncheon will be held on April 26, 2018. Members were reminded to attend and to RSVP to May Chabayta.</p>	
<p>New Business</p>	<p>End-of-year report and priorities for next year: The co-chairs will compile the accomplishments of the Council for the report and submit it to the Vice-Chair, P. Griswold. The members discussed possibly priorities for the next academic year. The two additional charges are still pending, although progress has been made on the Checklist.</p>	

	<ol style="list-style-type: none"> 1) Members will review and comment on the new online submission portal when it is operational. 2) Members will forward the “Best Practices Checklist” to the Ad-Hoc Committee on Student Retention for possible inclusion in their report in the section “Best Practices: Technology.” 	
Adjournment	Meeting adjourned at 3:40 p.m.	
Addendum: Program change: Master’s in Public Policy	<p>Following the meeting, W. Davis, Assoc. Dean, College of HSS, and J. Lincoln, Assoc. Provost, sent email messages to the Council members providing clarification and an explanation of for the proposal as a “program change.” They submitted a revised program change to the members via email.</p> <p>The Assoc. Dean and Assoc. Provost also expressed a need to advance the approval process of this program since it must also be presented to the State of New Jersey. The members did not want to delay the program’s approval process and reviewed the revised proposal online.</p> <p>The revised program change was approved by majority vote.</p>	<p>S. Sabatino will inform the Executive Board of the Faculty Senate that this program has been approved with revisions.</p> <p>It can be added to the agenda of the Faculty Senate.</p>
		Notes by S. Sabatino.